

Incorporated **VILLAGE OF ROSLYN**

1200 OLD NORTHERN BOULEVARD • ROSLYN • NASSAU COUNTY • NEW YORK 11576
TEL: (516) 621-1961 • FAX (516) 621-2171

PROCEDURES FOR TREE REMOVAL

Dead Trees:

Village inspection required. Once confirmed, follow permit requirements below.

Healthy Trees:

Application must be submitted for a hearing before the Board of Trustees. After approved by the Board, follow the permit requirements below.

Dying, Diseased or Hazardous Trees:

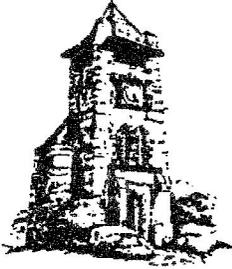
Village inspection required. Once confirmed, follow permit requirements below. A letter from a NY State Licensed Arborist may be requested.

REQUIREMENTS FOR A TREE REMOVAL PERMIT

1. Submit application in duplicate;
2. Affidavit of ownership must be completed (on application form);
3. Submit survey of property showing location of tree(s) to be removed;
4. Name and address of contractor & certificate of workers compensation;
5. Submit a letter from an Arborist if required;
6. Permit fee:

Residential: \$100.00 for first five trees plus \$35.00 for a certificate of compliance, \$25.00 for each additional tree;
Commercial: \$100.00 for first five trees plus \$50.00 for a certificate of compliance, \$50.00 for each additional tree.

NOTE! TREE MUST NOT BE CUT DOWN UNTIL INSPECTION AND PERMIT HAS BEEN ISSUED. ALL STUMPS MUST BE GROUND DOWN FLUSH WITH THE GRADE.



Permit # _____

INCORPORATED VILLAGE OF ROSLYN
BUILDING DEPARTMENT

1200 Old Northern Blvd., Roslyn, New York 11576
(516) 621-1961

TREE REMOVAL PERMIT

Application issued pursuant to Chapter 20 of the Roslyn Village Code,
regulating the removal and destruction of trees.

SECTION _____ BLOCK _____ LOT(S) _____ ZONE _____ DATE _____

Address _____

Name & address of owner _____ Tel.# _____

Name & address of applicant _____ Tel.# _____

*Check one.....Individual _____ Partnership _____ Corporation _____

Circumference of tree(s) to be removed _____

Reason for tree(s) to be removed _____

Will tree be removed in connection with building permits? () Yes () No If yes, Permit # _____

Signature of applicant _____

AFFIDAVIT OF OWNER

STATE OF NEW YORK)
COUNTY OF NASSAU}

_____ being duly sworn deposes and says that (s)he is the owner of the
property heretofore described and that (s)he has an agreement with _____
to cut down tree(s), and that all statements are true to the best of his/her knowledge and belief.

NOTARY PUBLIC STAMP:

Owner's Signature _____

OFFICE USE ONLY

Approval Stamp Here ↓

Inspected on _____, by _____

- Dead Hazard Arborist Letter Construction related
- Requires Board of Trustees Approval () Granted () Denied

This application when stamped "Approved" becomes your permit.

INCORPORATED VILLAGE OF ROSLYN
1200 OLD NORTHERN BLVD.
ROSLYN, NEW YORK 11576

TREE REPLACEMENT AFFIDAVIT

OUR NEW LOCAL LAW # 1 OF 2012, INSTITUTED ON MAY 16TH, 2012 INDICATES THAT THE APPLICANT MAKING AN APPLICATION FOR A TREE OR TREES BEING REMOVED MAY CHOOSE BETWEEN REPLACING THE TREE OR TREES BEING REMOVED OR CONTRIBUTE TO THE VILLAGE TREE FUND.

REPLACE TREE(S) WITH (Name of Tree) _____

CONTRIBUTE TO TREE FUND _____ TREE(S) @ \$ _____ = _____

APPLICANT NAME _____

ADDRESS _____

DATE TREE(S) TO BE PLANTED _____

I _____ HEREBY AFFIRM THAT I WILL COMPLETE THE TERMS OF THIS APPLICATION IN A TIMELY MANNER.

SIGNATURE _____

OFFICE USE ONLY

INSPECTED ON _____ BY _____

FEE OF \$ _____ FOR TREE FUND RECEIVED ON / /